



TRUENORTH

RESPIRATORY

Consent and Privacy Notice **(Effective May 2021)**

Personal health information and your privacy

Yukon's Health Information Privacy and Management Act (HIPMA) protects the privacy of your personal health information. As a custodian, we are responsible for collecting, using, disclosing and protecting your personal health information in accordance with HIPMA.

Consent

We are authorized to collect, use and disclose personal health information about you with your consent. This notice sets out the personal health information that we collect, use and disclose about you and why.

Please read this notice carefully as it is through this notice that you provide us with your consent to collect, use and disclose your personal health information.

What personal health information about you do we collect and use, and why?

We collect and use your personal health information:

- to provide you with health care; and
- to arrange for payments related to your health care.

To provide you with health care, we will collect your name and relevant contact information. We will also collect any information about you that is necessary to provide you with health care. To arrange for payments related to your health care we will also collect your health care insurance number and any other information that is necessary to facilitate payment for your health care. We will only collect the minimal amount of personal health information that is necessary.

What personal health information about you do we disclose and why?

We will disclose your personal health information only:

- to other care providers outside our organization who are involved in your care, if they require your personal health information to provide you with care; and
- to health care insurance plan providers as necessary to receive payment for your health care.

We will only disclose the minimal amount of your personal health information that is necessary.

You may refuse or withdraw your consent at any time.

If you do not want your personal health information collected, used or disclosed for any of the purposes described above, you may refuse your consent. You may refuse to consent to the collection, use or disclosure of any or all of your personal health information.



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If you give consent and change your mind, you may withdraw your consent. To do so, you must provide your withdrawal in writing and provide it to Sheri Kostelnik, Compliance Coordinator. You should discuss any refusal or withdrawal of your consent with your health care provider before exercising this right, so that any consequences can be explained to you.

There are circumstances where your consent is not required.

We will only collect, use or disclose personal health information about you without your consent if we are authorized or required by HIPMA and its regulations. This could occur if we are required to disclose infectious disease information about you to a public health officer or if we are ordered by a court.

Information disclosed outside Yukon will be governed by other laws.

If we are authorized to disclose your personal health information with your consent or without your consent to a health care provider or other person outside Yukon, the laws of the place where your personal health information was disclosed will apply to the collection, use or disclosure of your personal health information by the health care provider or person.

We can answer your questions.

You may wish to ask your health care provider about the collection, use or disclosure of your personal health information. We will answer any questions you have so that you can exercise your right to refuse or withdraw consent.

Your concerns will be addressed.

If you have any concerns about our collection, use or disclosure of your personal health information as described in this notice, or about how we protect your personal health information, or if you want more information, please talk to our Compliance Coordinator (information below). If you have any concerns about our collection, use or disclosure of your personal health information or about our privacy practices, you may also contact Yukon's Information and Privacy Commissioner.

Sheri Kostelnik
Compliance Coordinator
1-151 Industrial Road
Whitehorse, Yukon, Y1A 2V3
867-667-7120
sheri@truenorthrespiratory.com

Yukon Information and Privacy Commissioner
3162 Third Avenue, Main Floor
Whitehorse, Yukon Y1A 1G3
867-667-8468 or toll free in Yukon 1-800-661-0408, ext. 8468
www.yukonombudsman.ca
info@yukonombudsman.ca

Please do not send personal health information to us or to the Information and Privacy Commissioner by email because it is not a secure form of communication.